

Council Policy 1.1.13 - Policy for Temporary Employment or Appointment of Acting Chief Executive Officer

Responsible Directorate	Executive Services
Responsible Business Unit/s	Chief Executive Officer
Responsible Officer	Manager Governance
Affected Business Units	All

Objective

The objective of this Policy is to give effect to the requirement in section 5.39C of the *Local Government Act 1995* that a local government must prepare and adopt a policy that sets out the process to be followed by the local government in relation to the following —

- the employment of a person in the position of CEO for a term not exceeding 1 year;
- the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.

Policy

Council authorises the CEO to appoint a Director to the position of Acting Chief Executive Officer for periods of absence by the Chief Executive Officer of no longer than thirty (30) days. The CEO will inform Council of each instance this authority is exercised. In other circumstances, Council is to determine:

- the employment of a person in the position of CEO for a term not exceeding one (1) year;
- the appointment of an employee to act in the position of CEO for a term exceeding thirty (30) days but not exceeding one (1) year; or
- the appointment of an employee to act in the position of CEO for a term less than thirty (30) days where the CEO is unable to make the appointment.

The employment of a person in the position of CEO for a term exceeding one (1) year must be in accordance with legislation and the model standards for CEO recruitment, performance and termination specified in section 5.39A of the *Local Government Act 1995*.

Relevant Policies/Council Documents

- Nil

Legislation/Local Law Requirements

- *Local Government Act 1995*
- *Local Government Administration Regulations 1996*



Continued

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Office Use Only				
Relevant Delegations	Nil			
Council Adoption	Date	19 April 2021	Resolution #	OCM102/04/21
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