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- NOTE:
- a) The Council Committee Minutes Item numbers may be out of sequence. Please refer to Section 10 of the Agenda – Information Report - Committee Decisions Under Delegated Authority for these items.
  - b) Declaration of Councillors and Officers Interest is made at the time the item is discussed.

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS, 6 PATERSON STREET MUNDIJONG ON TUESDAY 20<sup>TH</sup> NOVEMBER, 2007. THE PRESIDING MEMBER DECLARED THE MEETING OPEN AT 3. 06PM AND WELCOMED MEMBERS OF THE PUBLIC PRESENT IN THE GALLERY, COUNCILLORS AND STAFF.

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**1. ATTENDANCE & APOLOGIES:**

IN ATTENDANCE:

**COUNCILLORS:** DL Needham ..... Presiding Member  
JE Price  
MJ Geurds  
M Harris  
WJ Kirkpatrick  
EE Brown  
C Randall  
S Twine  
KR Murphy  
C Buttfield

**OFFICERS:** Ms J Abbiss ..... Chief Executive Officer  
Mr A Hart ..... Director Corporate Services  
Mrs S Langmair ..... Minute Secretary

**APOLOGIES:** Mr M Botte ..... Director Engineering  
Ms S van Aswegen..... Director Strategic Community Planning  
Mr B Gleeson ..... Director Development Services

**GALLERY:** Nil

**2. PUBLIC QUESTION TIME:**

Nil

**3. PUBLIC STATEMENT TIME:**

Nil

**4. PETITIONS & DEPUTATIONS:**

Nil

**5. PRESIDENT'S REPORT:**

Nil

**6. DECLARATION OF COUNCILLORS AND OFFICERS INTEREST:**

Nil

**7. RECEIPTS OF MINUTES OR REPORTS AND CONSIDERATION FOR RECOMMENDATIONS:**

SCM012/11/07		NOMINATION – HONORARY FREEMAN OF THE MUNICIPALITY (A0010)	
Proponent:	Shire President		In Brief  It is recommended that Council nominate Jan Star, AM as an Honorary Freeman of the Municipality
Owner:			
Officer:	Joanne Abbiss,	Chief Executive Officer	
Signatures Author:			
Senior Officer:			
Date of Report	14 <sup>th</sup> November, 2007		
Previously			
Disclosure of Interest	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the Local Government Act		
<b>Delegation</b>	<b>Council</b>		

**Background**

Jan Star AM has been a Councillor for twenty three (23) years from 1983 to 1995 and then from 1996 through to 2007, retiring at the recent October elections.

Jan Star has been involved with the following organizations and committees:

**National**

Order of Australia Medal for Service to Local Government 2002  
ICLEI (Board Member) Current  
Biological Diversity Advisory Committee (BDAC) member  
Local Leaders in Sustainability Forum

**State**

South West Catchment Council (Chair) Previously a Member  
Western Australian Local Government Association Life Member presented 2007  
Western Australian Local Government Association – State Council Inaugural State Councillor (since 2001)  
Western Australian Local Government Association – South East Metropolitan Zone Previously Council Delegate  
WALGA Environment Policy Team  
Western Australian Local Government Association – Peel Zone Previously Council Delegate  
State Water Reform Council  
State Greenhouse Council  
Protection of Agricultural Land Statement Planning Policy Committee  
Advisory Committee to the EPA (Chair) Previously a Member  
Horse Industry Association Previously a Member  
Natural Heritage Trust Management Committee  
Perth Regional Planning Committee  
Drainage Reform Group  
Rural Partnership Group for the Sustainable Rural Development program of the Department of Agriculture

## **Regional**

Peel Harvey Catchment Council	Previously Council Delegate & Chair
Peel Development Commission (Board Member/Deputy Chair)	Previously a Member
Peel Region Planning Committee	
Peel Equine Taskforce	Previously a Member
South East District Planning Committee	Previously a Member
South East Region Recreation Advisory Committee	Previously a Member
Darling Range Regional Park	Previously Council Delegate

## **Local**

Councillor – Serpentine Jarrahdale Shire	1983 -1995 and 1996-2007
Shire President – Serpentine Jarrahdale Shire	1999 - 2003
Serpentine National Park Planning Committee	Previously a Member
Telecentre Committee	Previously a Member
Centennial Heritage Railway Trail	Previously a Member
Jarrahdale Community Association	Previously Council Delegate
Jarrahdale Heritage Society	Current Member
Jarrahdale Townscape Committee	Previously Council Delegate
Land Conservation District Committee (Chair)	Previously Council Delegate
Roadside Care Volunteers	Previously Council Delegate
Serpentine Sports Reserve Management Committee	Previously Council Delegate
Serpentine Jarrahdale Land Conservation District Committee	Previously Council Delegate
WA Blue Metal Community Committee	Previously Council Delegate

## **Sustainability Statement**

Jan Star's is responsible for placing "sustainability" on the Serpentine Jarrahdale Shire agenda.

**Statutory Environment:** N/A

**Policy/Work Procedure Implications:** Council Policy: CSP9 – Freeman of the Municipality

**Financial Implications:** There are some minor financial implications to Council related to this issue (ie the presentation of badge, certificate and framing).

**Strategic Implications:** This proposal itself does not specifically relate to the following Key Sustainability Result Areas however, they have been kept in the report as an indication of the breadth of issues that Jan Star championed on behalf of Council:-

### **1. People and Community**

*Objective 1: Good quality of life for all residents*

#### **Strategies:**

1. Provide recreational opportunities.
2. Develop good services for health and well being.
3. Retain seniors and youth within the community.
4. Respect diversity within the community.
5. Value and enhance the heritage character, arts and culture of the Shire.
6. Ensure a safe and secure community.

*Objective 2: Plan and develop towns and communities based on principles of sustainability*

Strategies:

1. Increase information and awareness of key activities around the Shire and principles of sustainability.
2. Develop compatible mixed uses and local employment opportunities in neighbourhoods.
3. Design and develop clustered neighbourhoods in order to minimise car dependency.
4. Foster a strong sense of community, place and belonging.
5. Protect built and natural heritage for economic and cultural benefits.

*Objective 3: High level of social commitment*

Strategies:

1. Encourage social commitment and self determination by the SJ community.
2. Build key community partnerships.

**2. Environment**

*Objective 1: Protect and repair natural resources and processes throughout the Shire*

Strategies:

1. Increase awareness of the value of environmental requirements towards sustainability.
2. Develop partnerships with community, academia and other management agencies to implement projects in line with Shire objectives.
3. Encourage protection and rehabilitation of natural resources.
4. Reduce water consumption.
5. Reduce green house gas emissions.
6. Value, protect and develop biodiversity.

*Objective 2: Strive for sustainable use and management of natural resources*

Strategies:

1. Implement known best practice sustainable natural resource management.
2. Respond to Greenhouse and Climate change.
3. Reduce waste and improve recycling processes

**3. Economic**

*Objective 1: A vibrant local community*

Strategies:

1. Attract and facilitate appropriate industries, commercial activities and employment.
2. Identify value-adding opportunities for primary production.
3. Develop tourism potential.
4. Promote info-technology and telecommuting opportunities.

*Objective 2: Well developed and maintained infrastructure to support economic growth*

Strategies:

1. Improved freight, private and public transport networks.
2. Consider specific sites appropriate for industry /commercial development.

*Objective 3: Effective management of Shire growth*

Strategies:

1. Enhance economic futures for Shire communities.

2. Represent the interests of the Shire in State and Regional planning processes.
3. Integrate and balance town and rural planning to maximise economic potential.

#### **4. Governance**

*Objective 1: An effective continuous improvement program*

Strategies:

1. Identify and implement best practice in all areas of operation.
2. Promote best practice through demonstration and innovation.
3. Regularly update information services and IT capacity to support programs and projects.
4. Balance resource allocation to support sustainable outcomes.
5. Harness community resources to build social capital within the Shire.

*Objective 2: Formation of Active Partnerships to progress key programs and projects*

Strategies

1. Improve coordination between Shire, community and other partners.
2. Improve customer relations service.
3. Develop specific partnerships to effectively use and leverage additional resources.

*Objective 3: Compliance to necessary legislation*

Strategies:

1. Ensure development and use of infrastructure and land complies with required standards.
2. Develop a risk management plan.
3. Comply with State and Federal policies and Legislation and the Local Government Act in the most cost-effective way.

#### **Community Consultation:**

Required: No

#### **Comment:**

Jan Star is the immediate Past President of the Shire of Serpentine Jarrahdale in Western Australia, she has been a Councillor since 1983, representing local government at the State level in areas of water law reform, greenhouse, biodiversity, agriculture, town planning, environmental protection, and regional development. Jan is also a Board Member of the International Council for Local Environmental Initiatives (ICLEI Australia). She has a strong appreciation of natural resource management (NRM) issues starting at the local landcare level (past Chair of the Land Conservation District Committee), at the regional (Chair of the Peel Harvey Catchment Council), and NRM regional – (Acting Chair SWCC), at State level (State Council of the Western Australian Local Government Association (WALGA) – leader of Environment Policy Team) and at a national level as a member of the Biological Diversity Advisory Committee (BDAC) to the Minister for the Environment.

Jan has represented local government on the Drainage Reform Group. She has also represented local government on the State Water Reform Council, the State Greenhouse Council and the Protection of Agricultural Land Statement Planning Policy Committee and others. She has a good understanding of town planning (was on the Perth Regional Planning Committee and the Peel Region Planning Committee). Jan has been a member of the Advisory Committee to the Environmental Protection Authority (Chaired for 2 years) and

the Rural Partnership Group for the Sustainable Rural Development program of Department of Agriculture. She was a Board Member of the Peel Development Commission (Deputy Chairman) until 2006.

She has attended many conferences and seminars, including the NRM conference “Getting it Right” in Adelaide, international conferences on Sustainability (Newcastle 1999), Biennial Conference of ICLEI (Germany - 2000) and represented ICLEI (Australia) at the Commission for Sustainable Development at the United Nations (Transport and Energy, 2001) and at the World Summit on Sustainable Development (2002). She was also on the Local Leaders in Sustainability Forum for Minister Kemp. Jan was also a contributor to the anthology published by the Department of Environmental Protection for women’s contributions to the environment.

Her other interest is using local government’s potential to pursue sustainability. Major initiatives of her Council include an innovative Rural Strategy (‘94) which introduced land-use planning based on landform; conservation zoning with rate relief, Landscape Protection Policy and the protection of agricultural land; the formation of a Land Conservation District Committee and a Landcare Centre through Natural Heritage Trust which is a model of local government/community partnership; adoption of Local Agenda 21 (LA21) which has led to a focus on community building; strong emphasis on strategic planning and good governance (Strategic Plan is a Sustainability Plan); Structure Planning for Byford is based on New Urbanism and Water Sensitive Design (at considerable cost to Council). The Water Watchers were instigated and the Shire is at Stage Five Plus in the ICLEI Cities for Climate Protection Program and is involved in the Water Campaign, both of ICLEI and at a regional level. All Council senior executives have LA21 objectives in their Key Performance Indicators and all decisions of Council are informed by the ‘sustainability implications’ report. Council has also endorsed the Earth Charter.

The honour of “Honorary Freeman of the Municipality” is not given lightly and is a recognition reserved for those few whose service to the district has been exemplary, in excess of the expectations of their role, has significantly contributed to the advancement of the district, has been selfless, relentless, long-term and has generated a legacy that will serve the Shire into the future.

Jan Star achieved this standard of excellence and then maintained that level of exacting contribution during her years on Council. It is entirely appropriate, timely and deserved that Jan Star receives the highest award that Council has the authority to grant.

Jan Star is therefore recommended for “Honorary Freeman of the Municipality”.

**Voting Requirements:                      Simple Majority**

**SCM012/11/07 COUNCIL DECISION/Officer Recommended Resolution:**

**Moved Cr Kirkpatrick seconded Cr Brown  
The Honour of “Honorary Freeman of the Municipality” be bestowed upon Jan Star,  
AM of Jarrahdale.  
CARRIED 10/0**

**8. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**9. CHIEF EXECUTIVE OFFICER'S REPORT**

Nil

**10. URGENT BUSINESS:**

Nil

**11. COUNCILLOR QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN:**

Nil

**12. CLOSURE:**

There being no further business, the Presiding Member closed the meeting at 3.08pm.

I certify that these minutes were confirmed at the  
ordinary council meeting held on 26 November, 2007

.....  
Presiding Member

.....  
Date