

10.3.1 - Confirmation of Payment of Creditors – November 2024 (SJ801)	
<b>Responsible Officer:</b>	Manager Finance
<b>Senior Officer:</b>	Director Corporate Services
<b>Disclosure of Officer's Interest:</b>	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

### Authority / Discretion

Legislative	Includes adopting local laws, local planning schemes and policies.
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### Report Purpose

The purpose of this report is to prepare a list of accounts paid each month, as required by the *Local Government (Financial Management) Regulations 1996*.

### Relevant Previous Decisions of Council

There is no previous Council decision relating to this matter.

### Background

Nil.

### Community / Stakeholder Consultation

Not Applicable.

### Statutory Environment

Section 5.42 of the *Local Government Act 1995* states that the local government may delegate some of its powers to the Chief Executive Officer. Council have granted the Chief Executive Officer Delegated Authority 1.1.17 - Payments from Municipal and Trust Fund.

Section 6.10 of the *Local Government Act 1995* states the Financial management regulations may provide for the general management of, and the authorisation of payments out of the municipal fund and the trust fund of a local government.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires where a local government has delegated authority to make payments from the municipal or trust fund, that a list of accounts paid be prepared each month showing each account paid since last such a list was prepared.

### Contact Us

#### Enquiries

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**Comment**

In accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, schedules of all payments made through the Council’s bank accounts are presented to Council for their inspection. The list includes details for each account paid incorporating:

- a) Payees name;
- b) The amount of the payment;
- c) The date of the payment; and
- d) Sufficient information to identify the transaction.

A detailed list of invoices for the period 01 November 2024 to 30 November 2024 is provided in **attachment 1**.

**Options**

Option 1

That Council RECEIVES the Schedule of Accounts as paid under delegated authority from 01 November 2024 to 30 November 2024, totalling \$7,148,583.67 as contained in attachment 1.

Option 2

That Council DOES NOT RECEIVE the Schedule of Accounts as paid under delegated authority from 01 November 2024 to 30 November 2024, totalling \$7,148,583.67 as contained in attachment 1.

Option 1 is recommended.

**Conclusion**

Nil.

**Attachments (available under separate cover)**

- **10.3.1 - attachment 1** – List of Creditors Accounts Paid and Submitted to Council for the period ending 30 November 2024 (E24/17536)
- **10.3.1 - attachment 2** – Westpac Purchasing Card Report – 30 September 2024 to 27 October 2024 – Redacted (E24/17537)
- **10.3.1 - attachment 3** – Fuel Purchasing Cards Report – 01 October 2024 to 31 October 2024 – Redacted (E24/17538)

**Alignment with our Council Plan 2023-2033**

<b>Thriving</b>
<b>4.</b> Ensure sustainable and optimal use of Shire resources and finances

**Financial Implications**

Expenditures were provided for in the adopted Budget as amended, or by any subsequent budget reviews and amendments.



The accounts paid under delegated authority for 01 November 2024 to 30 November 2024 totalled \$7,148,583.67

**Risk Implications**

Risk has been assessed on the Officer Options.

Officer Option	Risk Description	Controls	Principal Consequence Category	Risk Assessment			Risk Mitigation Strategies (to further lower the risk rating if required)
				Likelihood	Consequence	Risk Rating	
1	There are no risks associated with this option.						
2	That Council does not accept the payments	Provision of sufficient information and records to support the recommendation	Financial	Unlikely	Insignificant	LOW	

**Voting Requirements:** Simple Majority

**Officer Recommendation**

**That Council RECEIVES the Schedule of Accounts as paid under delegated authority from 01 November 2024 to 30 November 2024 totalling \$7,148,583.67 as contained in attachment 1.**