



Our Ref: 05806-08

Mr Paul Martin
Chief Executive Officer
Shire of Serpentine Jarrahdale
6 Paterson St
MUNDIJONG WA 6123

Dear Mr Martin

OAKFORD BFB FACILITY

As you are aware, the Shire was approved \$1,105,000 for a new facility for the Oakford Volunteer Bush Fire Brigade as an outcome of the 2021/22 Local Government Grants Scheme (LGGs) application process. Through the 2022/23 LGGs process, the Shire's request for additional funding was also approved, with the total allocation being revised to \$2,010,000.

Through the Shire's request to market process and in recent consultation with Department of Fire and Emergency Services (DFES), the following costs and contributions have been determined:

Items	Project Cost	DFES Contribution	Shire Contribution	Comments
Construction	\$2,015,859.94	\$2,015,859.94		
Site Works	\$496,140.06		\$496,140.06	
Contingency	\$175,840.00	(1)	\$35,168.00	Refer Note (1)
Professional Fees/Consultancy	\$100,000.00	\$55,000.00	\$45,000.00	
Headworks	\$65,000.00		\$65,000.00	
Overheads	\$283,000.00	\$226,400.00	\$56,600	Refer Note (2)
Total	\$3,135,840.00	\$2,297,259.94	\$697,908.06	
Commitments		\$2,010,000.00		DFES Letter (23/9/2022). Refer Note (3)
		\$250,000.00		Advised via Delegation Authority (26/03/2024)
Total		\$2,260,000.00		
Shortfall		\$37,259.94		For LGGs Capital Grants Committee (CGC) Determination. Refer Note (4)

Notes:

- (1) LGGs funding does not consider a contingency allowance. Variations afforded the project during the construction phase that are 'build related' and therefore eligible for LGGs funding will be determined on each submission to DFES by the Shire.
- (2) Overhead share of 80/20 is confirmed.
- (3) The approved LGGs allocation is subject to a Self-Supporting Loan (SSL) arrangement between the Shire of Serpentine Jarrahdale and the Western Australian Treasury Corporation (WATC) over a 10-year term.
DFES may consider a Grant Agreement for 50% of the committed DFES amount (\$1,130,000.00 ex GST) with payment subject to notification of Contract award to DFES by the Shire occurring prior to 30 June 2024. The SSL arrangement held by the Shire will be against the remaining balance (\$1,130,000.00 ex GST).
- (4) Shortfall (\$37,259.94) is subject to LGGs Bush Fire Service (BFS) CGC determination. Currently, LGGs CGCs are inactive due to membership renewal process. Once formed, the BFS CGC will determine the funding request either out of session or, at the 2024/25 meeting in June 2024.

Advice pertaining the SSL process has previously been communicated to the Shire in correspondence dated 23 September 2022.

I trust the information provided confirms LGGs and DFES commitments. Should you have any further queries or require any additional information please contact Garry Kravainis, Manager Asset Services, at garry.kravainis@dfes.wa.gov.au or on 0438 942 232.

Yours sincerely

**Sheena
Purathael**

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Sheena Purathael
A/EXECUTIVE MANAGER ASSET PLANNING AND SERVICES

8 April 2024