

**Access and Inclusion Advisory Group
Tuesday 17 July 2024 at 4.30pm
Shire of Serpentine Jarrahdale
Administration Building
6 Paterson Street, Mundijong and TEAMS**

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1. Welcome, Housekeeping & Acknowledgement of Country

The Shire of Serpentine Jarrahdale acknowledges that the land of the district is the traditional country of the Noongar people. We recognise their cultural heritage, beliefs and continuing relationship with the lands and pay our respects to elders past, present and emerging.

Meeting opened at: 4:40 pm

2. Meeting information and attendance

Name	Organisation/Representative Position
Cr Tricia Duggin	Councillor Shire of Serpentine Jarrahdale - Chair
Cr Shaye Mack	Councillor Shire of Serpentine Jarrahdale
Amy Green	Community Representative – Deputy Chair
Natasha Mahon	Community Representative
Jennifer Maynard	Community Representative
Kay Phillips	Community Representative



Kylee Plummer	Community Representative
Alana Vanderwoude	Organisational Representative: Wanslea
Jesse Petrzywalski	Community Representative

Shire Officers

Name	Title
Rebecca Steinki	Manager Community Activation
Lisa Ingram	Coordinator Community Development
Tarryn Coleman	Community Activation Support Officer

Apologies:

Name	Title
Clair Parsons	Organisational Representative: APM

3. Discussion Item One

Eq Cetera Inc – Equine Playground and Sensory Trail	Plan Actions: 5.2;5.6
<i>Presented by Eq Cetera Inc Head Coach – Rekha Shaw</i>	
<p>Eq Cetera Inc, is a local organisation that offers adaptive horse riding, equine assisted learning and hippotherapy services.</p> <p>As a recipient of a Shire General Grant, a representative from Eq Cetera will present on their Equine Playground and Sensory Trail.</p>	
<p>Meeting Outcome: Presenter did not attend meeting. Presentation to be carried forward to September meeting.</p>	



4. Discussion Item Two

Advisory Group Representation Request

Plan Actions: 3.3

Presented by: Manager Community Activation and Coordinator Community Development

The Shire has received a request for representation on the Access and Inclusion Advisory Group from Leisa Hanson, who was a previous member of the Access and Inclusion Advisory Group and a current staff member at Byford Secondary College.

Leisa's request outlined that whilst she did miss the original EOI dates for representation on the Access and Inclusion Advisory Group for the current term, there is also significant benefit in having a role on the Group that acts as a conduit and point of liaison between between schools and the Advisory Group/Council. As a specified role, Leisa's experience was provided as follows:

- Previous representative of the AIAG.
- Responsible for students in both Mainstream and Education Support at Byford Secondary College, within a portfolio of Inclusion and Diversity.
- Member of the Byford Secondary College School Board representing the school executive.
- Assisted in the establishment and ongoing coordination of the Primary School Deputies network (8 local primary schools and the highschool), representing ideal opportunity to share information broadly through school networks.

In order to consider this request, an amendment to the Terms of Reference and representation would have to be presented to Council. By way of preliminary feedback from schools regarding a point of liaison between local schools and the Advisory Group, Officers have reached out to 13 local schools with the following feedback received to date:

- 10 – supportive of the suggestion for a representative on the Advisory Group and supportive of Leisa Hanson.
- 1 – not supportive, but as a result of not clearly understanding role of the Access and Inclusion Advisory Group and how the representative position would liase with the school (this would be further refined if the proposal progresses)
- 2 – no response to date

In considering whether the proposal for a local school representative has merit, comment/feedback on Leisa's request is requested from the Access and Inclusion Advisory Group, prior to this being presented or considered by Council.

Questions were raised by the Group on whether the position should more broadly be advertised. Officers clarified that the intent of the position would not be as a "community representative" available for any community member to apply to. Rather it would act similar to the current "organisational representatives" for promotion through school networks only.

Whilst Officers have made preliminary enquiries to local schools as outlined above, additional consultation or advertising of the position may be suggested. However, to date, no schools have proposed an alternative representative.



Motion:

That the Access and Inclusion Advisory Group provides in principal support for an organisational representation for local schools position.

Moved: Jennifer Maynard

Seconded: Amy Green

Supported unanimously

Action: Officers to progress an Agenda Item to Council for consideration.

5. Standing Items

Your Say SJ Platform:	Strategy: Various
<i>Presented by Coordinator Community Development – Lisa Ingram</i>	
<p>New items since last meeting: https://www.yoursaysj.sjshire.wa.gov.au/</p> <ul style="list-style-type: none"> • News Feed items: <ul style="list-style-type: none"> ○ Byford Peer Group ○ ADHD and Women ○ National Carer Survey – Now Open ○ Blind AFL – It's here ○ Vision Boards – early years ○ Serpentine Dam – new playground <p>Questions from public</p> <ul style="list-style-type: none"> • Nil <p>Suggestions from public</p> <ul style="list-style-type: none"> • Nil 	
Community Incidents	
<p>Any items or incidents with broad community impact of note for the Access and Inclusion Advisory Group:</p> <ul style="list-style-type: none"> • Nil communicated 	
Action: Nil	



6. General Business

Items from Members and Shire

Lisa Ingram - Updated the group on a brand-new, nature-themed playground and upgraded facilities at Serpentine Dam, thanks to a \$2.5 million upgrade by Watercorp, The upgrade includes new picnic tables, accessible toilet facilities, and additional parking near the popular Bistro By the Dam. The original design was presented to the previous Access and Inclusion Advisory Group with many of their suggestions and feedback incorporated.

- <https://tinyurl.com/yc77p476>
- Feedback provided that current url on Shire website does not direct to the correct location. To be followed up and rectified by Officers.
- Feedback also provided that the landing page lacks clear visuals and images that would help visitors (particularly those requiring Accessible features) to feel confident in the level of amenity and lay-out prior to arriving to site.

Further to the above point, images/social stories on the Shire's website for local playgrounds and park areas to indicate parking, facilities and any other accessibility features is currently lacking. Good examples include:

Yellow Lady Bugs

DBCA - . [Serpentine Falls - Main Picnic Area \(dbca.wa.gov.au\)](https://www.dbca.wa.gov.au)
Trails WA - [Serpentine Falls Walk Trail \(Peel Region\) - Trails WA](https://www.trails.wa.gov.au)
City of Mandurah – Sensory map for Crab Fest [Crab Fest - Access](https://www.mandurah.wa.gov.au)

Lisa Ingram – Updated the group about options for accessibility during Council sessions for those unable to attend in person.

Assurance provided to the AIAG that residents can forward questions through to the Shire requesting this be read by a proxy or representative acting on your behalf. If the person submitting does not have an identified representative to act on their behalf they can request the Shire assist in this, Officers can then facilitate this request which may include assistance from the AIAG if relevant. The questions, statements and responses can still be raised in the Council meeting for a response. Information on this process can be found [here](#).

All advised that meetings are now recorded, with the recording uploaded to the website as part of the Minutes.

Alana Vanderwoude, Wanslea – advised the group that the Visual Boards training session advertised is now full. Another session planned for September 2024.

Clair Parsons, APM (update provided via email as an apology to the meeting)



- **Customised Employment Model Booklet**

There is a fact sheet being produced by APM which explains the difference between Disability Employment Support (DES) and the Customised Employment Model (CEM). Once it is finished will send to Group.

- **Employment Champion Network**

Unfortunately, an APM run Employment Network will no longer be going ahead. This is due to APM needing to refocus our work on the outcomes expected by our funding body (The NDIS). However, APM can work directly with any interested businesses and Councils, supporting them to understand and implement the Customized Employment approach. APM employment expert Leith is already working with the SJ Council in this regard.

Jennifer Maynard

Asked about accessibility on George Street and why there is not enough footpath area between the road verge for door movement. Buildings are being built too close to the road, also raised parking concerns in the area.

Further information to be obtained by Officers.

Jennifer advised group that NDIS Driver's License Support Course link that was previously shared to Your Say SJ not available in our area.

Action:

- Provide AIAG with links to playgrounds and social story examples within the minutes.
- Investigate improved options for social stories and playground information on Shire website.
- Officers to ascertain further information from internal Departments on George Street development and provide feedback either via email or at a future AIAG meeting, depending on complexity of response.

7. Future Meetings

Dates

- 3 September 2024
- 5 November 2024

AIAG requested to provide feedback on venue for next meeting, as rooms at the Administration Office will be unavailable.

Byford & Districts Country Club (BDCC) supported by AIAG as an alternative venue for next meeting, with both online and in-person attendance to be facilitated where possible.

If this can not be facilitated, online only meeting will proceed for September. Officers will investigate this further with BDCC and confirm with AIAG when next agenda released.



Action: In person and online attendance options to be confirmed with Byford & Districts Country Club (BDCC)

8. Close

Meeting closed 5.31pm

