



Shire of
Serpentine
Jarrahdale

Special CEO Employment Committee Meeting

Unconfirmed Minutes

Monday, 24 February 2025

5:30pm

Purpose: To consider the following report and make recommendations to Council:

- CONFIDENTIAL - Appointment of an independent facilitator in accordance with Clause 16 of the Standards of CEO Recruitment, Performance and Termination.

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In Person

Shire of Serpentine Jarrahdale

6 Paterson Street, Mundijong WA 6123

Open Monday to Friday 8.30am-5pm (closed public holidays)



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Minutes of the Special CEO Employment Committee Meeting held in the Council Chambers, Civic Centre, 6 Paterson Street, Mundijong, on Monday, 24 February 2025.

The Presiding Member, Councillor Mack declared the meeting open at 5.38pm and welcomed Committee Members and Staff.

Councillor Mack acknowledged the Noongar people of the Boodja – the land – that we gather on today. For thousands of years their connection to Country has provided knowledge, guidance, spirituality, and life. We pay our respects to this ongoing connection, as well as to their Elders past, present and emerging.

Presiding Member, Councillor Mack advised that the meeting is being live streamed and audio recorded. No other visual or audio recording of this meeting by any other means is allowed.

Agenda

1. Attendances and apologies (including leave of absence):

Elected Members: S Mack.....Presiding Member

R Coales

R Jerrett

C Mazzini

T Duggin

Officers: Ms C Mortimer.....Acting Director Corporate Services

Ms T Cole.....People, Development and Wellbeing Manager

Ms D Merritt.....Coordinator Governance (Minute Taker)

Leave of Absence: Cr M Byas

Apologies: Cr N Bishop

Observers: Nil.



2. Public Questions:

Nil.

3. Deputations:

Nil.

4. Declaration of Committee Members and Officers interest:

Nil.

5. Receipt of minutes or reports and consideration of adoption of recommendations from Committee meetings held since the previous Council meetings:

5.1 Minutes of previous CEO Employment Committee Meetings

5.1.1 - Special CEO Employment Committee Meeting - 5 August 2024

CEO001/02/25

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved Cr Duggin, seconded Cr Jerrett

That the minutes of the Special CEO Employment Committee Meeting held on 5 August 2024 be confirmed (E24/11325)

CARRIED UNANIMOUSLY 5/0

CEO002/02/25

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved Cr Jerrett, seconded Cr Mazzini

That the meeting be closed to members of the public while item 6.1 discussed pursuant to section 5.23(2)(a) and (c) of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY 5/0

At 5.41pm, the meeting went behind closed doors.

Officers assisting the meeting stopped the recording of the meeting.



6. Reports for consideration:

The meeting was closed to members of the public whilst item 6.1 was discussed.

6.1 - CONFIDENTIAL - Appointment of an independent facilitator in accordance with Clause 16 of the Standards of CEO Recruitment, Performance and Termination (SJ2071)	
Responsible Officer:	People, Development and Wellbeing Manager
Senior Officer:	Acting Director Corporate Services
Disclosure of Officer's Interest:	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

Confidentiality Provisions

This report is confidential in accordance with Section 5.23(2)(a) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Voting Requirements: Simple Majority

CEO003/02/25

CEO EMPLOYMENT COMMITTEE MOTION / Officer Recommendation

Moved Cr Mazzini, seconded Cr Jerrett

That the CEO Employment Committee **RECOMMENDS** that Council:

1. Having received the agreement of the CEO, **APPOINTS** Angie Dominish of Price Consulting to be the independent facilitator in accordance with Clause 16 of the Standards for CEO Recruitment, Performance and Termination for a period of two years, being 2025 and 2026.
2. **REQUESTS** that arrangements are made for the independent facilitator to prepare a draft process for CEO performance review processes in writing for consideration of the CEO and Council in time for consideration by the CEO Employment, including processes and arrangements for future CEO KPI setting.

MOTION LOST 0/5



CEO004/02/25

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved President Coales, seconded Cr Mack

That the CEO Employment Committee:

- 1. In accordance with *Standing Orders Local Law 2002 (as Amended)* clause 11.1(b), adjourns the question to allow further consultation with the Chief Executive Officer and Price Consulting to investigate an alternate consultant.**
- 2. REQUESTS the Director Corporate Services present a report back to a Special CEO Committee Meeting on 4 March 2025.**

CARRIED UNANIMOUSLY 5/0

Reason for Difference:

To allow a different facilitator to assist in the setting of the KPI's.

Please note that the CEO Employment Committee does not have delegated authority to make decisions. All recommendations of the CEO Employment Committee are presented to Council for ratification.

CEO005/02/25

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved Cr Jerrett, seconded Cr Mazzini

That the meeting be reopened to members of the public.

CARRIED UNANIMOUSLY 5/0

At 6.03pm, the doors were reopened to public.

Officers assisting the meeting resumed the recording of the meeting.

Presiding Member, Cr Mack advised the public of the Committee Resolution for item 6.1.



7. Motions of which notice has been given:

Nil.

8. Urgent business:

Nil.

9. Closure:

There being no further business, the Presiding Member declared the meeting closed at 6.04pm.

I certify that these minutes were confirmed at the CEO Employment Committee Meeting held on _____

.....
Presiding Member – Councillor Mack

.....Date

Unconfirmed