



MINUTES

ORDINARY COUNCIL MEETING HELD ON THURSDAY 20 JUNE 2024 VIA VIDEO CONFERENCING

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1. DECLARATION AND OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 6.48pm.

2. ATTENDANCE AND APOLOGIES**Councillors**

Cr David Bolt	Shire of Murray (Chairperson)
Cr Kerry Busby	City of Armadale
Cr Michelle Silver	City of Armadale
Cr Peter Abetz	City of Gosnells (from 6.53pm)
Cr Ryan Burns	City of Mandurah
Cr Peter Rogers	City of Mandurah (Deputy Councillor)
Cr Steve Lee	Shire of Murray
Cr Shaye Mack	Shire of Serpentine Jarrahdale
Mayor Greg Milner	City of South Perth

Apologies

Cr Dave Schumacher	City of Mandurah
Cr Glenn Dewhurst	City of Gosnells
Cr Reece Jerrett	Shire of Serpentine Jarrahdale
Cr Blake D'Souza	City of South Perth

RRC Officers

John McNally	Chief Executive Officer
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Member Council Officers

Kyle Boardman	Coordinator Waste Management	City of Mandurah
Fariel Jamodien	Executive Manager of Operations	Shire of Serpentine Jarrahdale
Darrell Monteiro	Manager Waste and Fleet	Shire of Serpentine Jarrahdale
Gary Taylor	Head of Environment & Sustainability	City of Armadale
Alan Smith	Director Infrastructure Services	Shire of Murray
Alison Luobikis	Head of Service Delivery	City of Armadale

Apologies - Member Council Officers

Martyn Glover	Director Infrastructure	City of Gosnells
Mike Andrews	Executive Director Technical Services	City of Armadale
Matthew Hall	Director Works and Services	City of Mandurah
Anita Amprimo	Director Infrastructure Services	City of South Perth
Warren Bow	Director Infrastructure & Environment	City of Canning

3. DISCLOSURE OF INTEREST

Cr Bolt re State Election Nomination previously declared.

4. ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION

- Chaired Ordinary Council Meeting 17 April 2024 at the City of Armadale;
- A number of discussions with the CEO.
- Meeting with the Minister for Local Government 19 June.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**9.1 Confirmation of the Minutes of the Ordinary Council Meeting 17 April 2024****MOVED MILNER/MACK**

That the minutes of the meeting held on the 17 April 2024 be **CONFIRMED** as a true and correct record.

CARRIED 9/0

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS WITHOUT NOTICE

Nil

12. ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Refer to 19.1 Waste Agreements –Draft Direct Payments Deed.

13. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING

Nil

14. REPORTS OF OFFICERS**14.1 Payments for the Period 1 April 2024 to 31 May 2024****MOVED ROGERS/LEE**

Council **ENDORSE** the following list of payments covering the period 1 April 2024 to 31 May 2024.

CARRIED 9/0

PAYMENT SUMMARY**April 2024**

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
085	02.04.24	National Australia Bank	Credit Card – March 2024 (Aust Post – PO Box Renewal \$261.00, Printer Ink \$153.34, Card Charge \$9.00)	423.34
086	03.04.24	Heather Fletcher	Mobile Phone and Internet reimbursement – 1 year to 31.03.24	600.00
087	03.04.24	NextPhaze Business Solutions	Cloud file storage – April 2024	456.80
088	03.04.24	Rivers Regional Council	Salaries	3,257.53
089	03.04.24	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – March 2024	2,193.38
090	05.04.24	Rivers Regional Council	Councillors Sitting Fees – January to March 2024	27,037.50
091	08.04.24	MYOB	Subscription Accounting software – April 2024	141.00
092	10.04.24	R & Y Ruitenga	Accounting Services 0 January 2024 to March 2024	3,720.00
093	17.04.24	Rivers Regional Council	Salaries	3,257.53
			TOTAL FOR APRIL	\$41,087.08

May 2024

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
094	01.05.24	National Australia Bank	Credit Card – April 2024 (Cisco Webex Video Conferencing \$250.14, Card fee 9.00)	259.14
095	01.05.24	Itomic Web Specialists	Website hosting – May 2024	61.60
096	01.05.24	Rivers Regional Council	Salaries	3,257.53
097	03.05.24	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – April 2024	2,193.38
098	06.05.24	Herbert Smith Freehills	Legal Fes – Wte contract advice	6,600.00
099	06.05.24	NextPhaze Business Solutions	Cloud file storage – April 2024	456.80
100	08.05.24	MYOB	Subscription Accounting software – May 2024	141.00
101	14.05.24	Rivers Regional Council	Salaries	3,257.53
102	29.05.24	Itomic Web Specialists	Website hosting – June 2024	61.60
103	29.04.24	Rivers Regional Council	Salaries	3,257.53
104	29.05.24	National Australia Bank	Credit Card – May 2024 (Card fee \$9.00)	9.00
			TOTAL FOR MAY	\$19,555.11

14.2 Financial Report for the Period 1 April 2024 to 31 May 2024

MOVED BUSBY/ABETZ

Council adopts the financial statements from 1 April 2024 to 31 May 2024 as follows:

CARRIED 9/0

APRIL 2024

INCOME STATEMENT BY PROGRAM

YTD % is 83%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	3,500	4,000	3,333	3,665	9.95%	91.6%
Governance	326,800	326,800	326,800	326,800	0.00%	100.0%
Total Operating Revenue	330,300	330,800	330,133	330,465	0.10%	100.1%
Operating Expenditure						
Governance	(326,800)	(322,500)	(227,250)	(218,142)	(4.01)%	67.6%
Total Operating Expenditure	(326,800)	(322,500)	(227,250)	(218,142)	(4.01)%	67.6%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	3,500	8,300	102,883	112,322	9.17%	109.2%

GENERAL PURPOSE INCOME

YTD % is 83%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Interest	3,500	4,000	3,665	92%
Total Operating Revenue	3,500	4,000	3,665	92%

GOVERNANCE

YTD % is 83%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Contribution from Member Councils	326,800	326,800	326,800	100%
Total Operating Revenue	326,800	326,800	326,800	100%
Operating Expenditure				
Sitting Fees	(108,000)	(108,000)	(75,382)	70%
Administration Allocation	(218,800)	(214,500)	(142,760)	67%
Total Operating Expenditure	(326,800)	(322,500)	(218,142)	68%

ADMINISTRATION

YTD % is 83%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Other Income	0	4,000	3,686	
Total Operating Revenue	0	4,000	3,686	
Operating Expenditure				
Salaries and Wages	(120,000)	(120,000)	(95,225)	79%
Superannuation	(19,000)	(19,000)	(15,067)	79%
Leave Accruals	(10,000)	(10,000)	0	0%
Insurance - Workers Compensation	(2,700)	(1,600)	(1,560)	98%
Accounting and Audit Services	(39,000)	(39,000)	(11,510)	30%
Bank Fees	(300)	(300)	(181)	60%
Advertising	(500)	(500)	(355)	71%
Information Technology	(7,800)	(7,800)	(6,672)	86%
Insurance - Other	(11,100)	(11,900)	(11,857)	100%
Legal Services	(4,000)	(4,000)	(3,686)	92%
Other Office Expenses	(400)	(400)	(334)	84%
Consultants	(4,000)	(4,000)	0	0%
Total Operating Expenditure	(218,800)	(218,500)	(146,446)	67%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	160,229
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	79,536
Debtors/Accrued Income	118
Total Current Assets	508,877
Current Liabilities	
Creditors & Accounts payable	4,137
Leave Provisions	27,786
Total Current Liabilities	31,923
Net Current Assets	476,954
Less:	
Accumulated Surplus	95,638
Restricted assets	268,994
Total Equity	364,632
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	112,322
FINANCIAL RATIOS IN RELATION TO YTD FIGURES	
CURRENT RATIO	
Current Assets less Restricted Assets	239,883
Current Liabilities less Liabilities Associated with Restricted Current Assets	4,137
Current Ratio =	57.98
DEBT RATIO	
Total Liabilities	47,374
Total Assets	508,759
Debt Ratio =	0.0931
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	112,322

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	3,500	4,000	3,665
Total Operating Revenue	3,500	4,000	3,665
<u>Less:</u>			
Operating Expenditure			
Governance	(326,800)	(322,500)	(218,142)
Total Operating Expenditure	(326,800)	(322,500)	(218,142)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(323,300)	(318,500)	(214,478)
<u>Less:</u>			
Transfer funds to Member Councils	(341,976)	(336,931)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	102,483	95,638	95,638
Leave Entitlements Paid Out	(33,000)	(36,000)	
Contributions from Member Councils	326,800	326,800	326,800
SURPLUS / (DEFICIT)	0	0	207,960
Net Change in Assets Resulting From Operations	3,500	8,300	112,322
Amounts set aside to Leave Provisions	0	0	0
Transfer (to)/from Reserves (net)	(72,983)	(67,938)	0
Leave Entitlements Paid Out	(33,000)	(36,000)	
Surplus Brought Forward	102,483	95,638	95,638
SURPLUS	0	0	207,960

MAY 2024

INCOME STATEMENT BY PROGRAM

YTD % is	92%
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ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE %	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	3,500	4,000	3,667	4,005	9.23%	100.1%
Governance	326,800	326,800	326,800	326,800	0.00%	100.0%
Total Operating Revenue	330,300	330,800	330,467	330,805	0.10%	100.1%
Operating Expenditure						
Governance	(326,800)	(322,500)	(247,375)	(241,032)	(2.56)%	74.7%
Total Operating Expenditure	(326,800)	(322,500)	(247,375)	(241,032)	(2.56)%	74.7%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	3,500	8,300	83,092	89,773	8.04%	108.0%

GENERAL PURPOSE INCOME

YTD % is 92%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue Interest	3,500	4,000	4,005	100%
Total Operating Revenue	3,500	4,000	4,005	100%

GOVERNANCE

YTD % is 92%

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue Contribution from Member Councils	326,800	326,800	326,800	100%
Total Operating Revenue	326,800	326,800	326,800	100%
Operating Expenditure Sitting Fees	(108,000)	(108,000)	(75,382)	70%
Administration Allocation	(218,800)	(214,500)	(165,650)	77%
Total Operating Expenditure	(326,800)	(322,500)	(241,032)	75%

ADMINISTRATION

YTD % is	92%
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ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Other Income	0	4,000	3,686	
Total Operating Revenue	0	4,000	3,686	
Operating Expenditure				
Salaries & Wages	(120,000)	(120,000)	(109,017)	91%
Superannuation	(19,000)	(19,000)	(17,253)	91%
Leave Accruals	(10,000)	(10,000)	0	0%
Insurance - Workers Compensation	(2,700)	(1,600)	(1,560)	98%
Accounting and Audit Services	(39,000)	(39,000)	(11,510)	30%
Bank Fees	(300)	(300)	(209)	70%
Advertising	(500)	(500)	(355)	71%
Information Technology	(7,800)	(7,800)	(7,554)	97%
Insurance - Other	(11,100)	(11,900)	(11,857)	100%
Legal Services	(4,000)	(4,000)	(9,686)	242%
Other Office Expenses	(400)	(400)	(334)	84%
Consultants	(4,000)	(4,000)	0	0%
Total Operating Expenditure	(218,800)	(218,500)	(169,336)	77%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	140,664
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	79,876
Debtors/Accrued Income	807
Total Current Assets	490,341
Current Liabilities	
Creditors & Accounts payable	8,150
Leave Provisions	27,786
Total Current Liabilities	35,936
Net Current Assets	454,405
Less:	
Accumulated Surplus	95,638
Restricted assets	268,994
Total Equity	364,632
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	89,773
FINANCIAL RATIOS IN RELATION TO YTD FIGURES	
CURRENT RATIO	
Current Assets less Restricted Assets	221,347
Current Liabilities less Liabilities Associated with Restricted Current Assets	8,150
Current Ratio =	27.16
DEBT RATIO	
Total Liabilities	50,698
Total Assets	489,534
Debt Ratio =	0.1036
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	89,773

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2023/24 \$	REVISED BUDGET 2023/24 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	3,500	4,000	4,005
Total Operating Revenue	3,500	4,000	4,005
<u>Less:</u>			
Operating Expenditure			
Governance	(326,800)	(322,500)	(241,032)
Total Operating Expenditure	(326,800)	(322,500)	(241,032)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(323,300)	(318,500)	(237,027)
<u>Less:</u>			
Transfer funds to Member Councils	(341,976)	(336,931)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	102,483	95,638	95,638
Leave Entitlements Paid Out	(33,000)	(36,000)	
Contributions from Member Councils	326,800	326,800	326,800
SURPLUS / (DEFICIT)	0	0	185,411
Net Change in Assets Resulting From Operations	3,500	8,300	89,773
Amounts Set Aside To Leave Provisions	0	0	0
Transfer (to)/from Reserves (net)	(72,983)	(67,938)	0
Leave Entitlements Paid Out	(33,000)	(36,000)	
Surplus Brought Forward	102,483	95,638	95,638
SURPLUS	0	0	185,411

14.3 Draft Budget for the Financial Year ending 30 June 2025

MOVED ABETZ/BURNS

That Council ADOPT:

1. A material variance threshold of plus/minus 10% at program level for 2024/2025.
2. The revised 2023/2024 budget included in the draft 2024/2025 Budget as comparatives for the preparation of the 2023/2024 Annual Financial Report.
3. A transfer of all remaining reserve funds to operations at the cessation of the Rivers Regional Council for distribution to the Regional Subsidiary;
4. A transfer of remaining surplus funds to the new Regional Subsidiary;
5. The Budget for the 2024/2025 financial year, as follows:

CARRIED 9/0
(ABSOLUTE MAJORITY ACHIEVED)



BUDGET

2024 - 2025



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BUDGET CERTIFICATION FOR THE PERIOD ENDING 30 JUNE 2025

This is to certify that the Annual Budget of the Rivers Regional Council for the year ending 30 June 2025 was adopted at the Council Meeting held on Thursday 20 June 2024.

This is a true copy of the Annual Budget and associated schedules and notes adopted by the Council.

Signed:

(Chairman)

Signed:

(Chief Executive Officer)

Dated:

1.0 OPERATIONS

The Rivers Regional Council's Annual Budget for the period ending 30 June 2025 has been calculated on a balanced budget basis that utilises the surplus brought forward from the 2023/2024 financial year.

This draft budget is based on the assumption that contributions will be made by Member Councils towards operations as per the Establishment Agreement and based on tonnages supplied of "Household Waste" for the 2023 financial year. It is expected that the staff structure and operational expenditure will be similar to the 2023/2024 financial year operations.

The budget has been prepared for the 2024/2025 financial year based on the assumption that current operations will be ongoing but are expected to cease prior to or at 30 June 2025 with the existing Regional Council structure transitioning to a Regional Subsidiary. The budget assumes that as at 30 June 2025 all receivables will have been collected, creditors will have been paid and existing staff will be made redundant with current employee entitlements funded from the Leave Reserve. The Chief Executive Officer, will be continuing with the new Entity, with the non-current Long Service Leave liability for 30 June 2025 transferred and paid out to the new Entity. Any remaining surplus funds at 30 June 2025 to be distributed back to the Member Councils or transferred to the new entity for funding of its operations.

The April 2024 financial statements have been used together as a basis with monthly movements estimated for the two months of the year, to forecast a year end surplus position, which at this time is estimated to be \$106k, after taking into account, net current assets less restricted cash plus liabilities supported by Reserves as at 30 June 2024.

2.0 RESERVE FUNDS

Council has two reserve funds that are cashed backed. These are as follows: -

Reserve 1 Resource Recovery and Waste Minimisation Research and Development

"Resource Recovery and Operations Reserve" – this fund may be used for funding research into resource recovery and waste minimisation options and opportunities. This fund may also be used to fund the ongoing day to day operations of the Regional Council".

Operations for the 2024/2025 financial year will be funded by contributions from Member Councils. Funds in this reserve of \$248,403 will be transferred to operations at the date of cessation of the River Regional Council with surplus funds to be transferred to the Member Councils or the new entity for funding of its operations.

Reserve 2 Staff Annual and Long Service Leave

The purpose of this reserve is to provide for future Long Service Leave entitlements as accrued by staff in the employment of the Regional Council. This also includes Annual Leave Entitlement accruals. The balance of \$20,590 remaining in this reserve as at 30 June 2024 will be applied to staff leave entitlements payable upon cessation of Council operations during the 2024/2025 financial year. Any remaining balance will be transferred to operations and transferred to the new entity at date of cessation of the River Regional Council.

Reserve Allocations

All funds remaining in the reserves at cessation of River Regional Council will be transferred to operations, with surplus funds to be distributed to the new entity.

The allocations are:

RESERVE	1/7/2024 Opening balance \$	Transfer from Accumulated Surplus \$	Transferring to Operations \$	30/06/2025 Closing balance \$
Resource Recovery and Operations	248,403	0	248,403	0
Annual Leave and Long Service Leave	20,590	0	20,590	0
	268,993	0	268,993	0

3.0 FEES AND CHARGES

The following schedule of fees and charges for 2023/24 are proposed to continue for 2024/2025.

BUDGET FEES AND CHARGE ITEM	2023/2024			2024/2025		
	CHARGE	GST	TOTAL	CHARGE	GST	TOTAL
Provision of emailed electronic documents (pdf)	No charge	No charge	No charge	No charge	No charge	No charge
Provision of electronic copies of documents on CD	\$10.00 per disk	\$1.00	\$11.00	\$10.00 per disk	\$1.00	\$11.00
Postage of disks	At cost	At cost	At cost	At cost	At cost	At cost
Provision of hard copies						
• <i>Black & white per page</i>	20c	2c	22c	20c	2c	22c
• <i>Colour per page</i>	\$2.50	25c	\$2.75	\$2.50	25c	\$2.75
• <i>Postage of hard copies</i>	At cost	At cost	At cost	At cost	At cost	At cost
Staff time to collect and copy information per hour pro rata (time includes research, travel, and travel costs, reviewing archives and photocopying documents)	\$75.00	N/a	\$75.00	\$75.00	N/a	\$75.00
Agendas & Minutes subscription						
• <i>Electronic emailed</i>	\$60.00 pa	\$6.00	\$66.00	\$60.00 pa	\$6.00	\$66.00
• <i>Electronic Posted</i>	\$100.00 pa	\$10.00	\$110.00	\$100.00 pa	\$10.00	\$110.00
• <i>Hard copy posted</i>	\$160.00 pa	\$16.00	\$176.00	\$160.00 pa	\$16.00	\$176.00
• <i>Postage</i>	at cost	At cost	At cost	at cost	At cost	At cost

BUDGET FEES AND CHARGE	2023/2024			2024/2025		
Freedom of Information Applications						
• <i>Personal Information of Applicant</i>	No charge	Nil	Nil	No charge	Nil	Nil
• <i>Application fee</i>	\$30.00	N/A	\$30.00	\$30.00	N/A	\$30.00
• <i>Dealing with application (per hour pro rata) - copying, research, supervision etc.)</i>	\$75.00	N/A	\$75.00	\$75.00	N/A	\$75.00

4.0 CONTRIBUTION SETTING STATEMENT FOR PERIOD ENDING 30 JUNE 2025

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Revenue			
General Purpose Funding	4,000	4,305	4,400
Total Operating Revenue	4,000	4,305	4,400
<u>Less:</u>			
Operating Expenditure			
Governance	(322,500)	(320,787)	(331,000)
Total Operating Expenditure	(322,500)	(320,787)	(331,000)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(318,500)	(316,483)	(326,600)
<u>Less:</u>			
Transfer funds to New Entity	(336,931)	(0)	(346,348)
<u>Plus:</u>			
Transfers from Reserves	268,993	0	268,993
<u>Plus:</u>			
Surplus Carry Fwd from Previous Year	95,638	95,638	105,955
<u>Less:</u>			
Leave Entitlements etc. paid out	(36,000)	0	(33,000)
Contributions from Member Councils	326,800	326,800	331,000
SURPLUS / (DEFICIT)	0	105,955	0

5.0 STATEMENT OF CASH FLOWS FOR THE PERIOD ENDING 30 JUNE 2025

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Receipts			
Interest	4,000	4,305	4,400
Contributions	359,800	359,849	364,100
Goods and Services Tax	11,800	11,854	6,040
Other Income	14,569	14,255	0
Total Receipts	390,169	390,263	374,540
Payments			
Employee Costs	(121,980)	(121,444)	(205,687)
Materials & Contracts	(87,863)	(86,224)	(97,581)
Insurance	(11,900)	(11,857)	(12,000)
Goods and Services Tax	(38,800)	(38,819)	(33,100)
Other Expenditure	(108,000)	(102,419)	(108,000)
Total Payments	(368,543)	(360,762)	(456,368)
NET CASH PROVIDED BY OPERATING ACTIVITIES	21,626	29,501	(81,828)
Net Increase/ (Decrease) in Cash Held	21,626	29,501	(81,828)
Cash at the Beginning of the Year	416,106	416,106	445,608
CASH AT THE END OF THE YEAR	437,732	445,608	363,780

6.0 NOTES TO THE STATEMENT OF CASHFLOWS**(A) Reconciliation of Net Cash used in operating activities to Operating Result**

	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Result	2,600	10,317	4,400
Provision for Leave Increase / (Decrease)	11,715	11,732	(55,087)
Sundry Creditors Increase / (Decrease)	(20,163)	(20,022)	(31,141)
Trade Debtors (Increase) / Decrease	27,474	27,474	0
Net Cash provided by Operating Activities	21,626	29,501	(81,828)

(B) Reconciliation of Cash

	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Cash at Bank	168,738	176,614	363,780
Cash at Bank - Restricted Reserves	268,994	268,994	0
Cash Assets	437,732	445,608	363,780

7.0 STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 30 JUNE 2025

	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
CURRENT ASSETS			
Cash	437,732	445,608	0
Total Current Assets	437,732	445,608	0
CURRENT LIABILITIES			
Payables	31,000	31,141	0
Employee Entitlements	32,370	32,370	0
Total Current Liabilities	63,370	63,511	0
NET CURRENT ASSETS	374,362	382,097	0
NON CURRENT LIABILITIES			
Employee Entitlements	22,700	22,717	0
Total Non Current Liabilities	22,700	22,717	0
NET ASSETS	351,663	359,380	0
EQUITY			
Accumulated Surplus	82,669	90,386	0
Reserves	268,994	268,994	0
TOTAL EQUITY	351,663	359,380	0

8.0 STATEMENT OF CHANGES IN EQUITY FOR THE PERIOD ENDING 30 JUNE 2025

	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
ACCUMULATED SURPLUS			
Balance at the Beginning of the Year	80,069	80,069	90,386
Change in Net Assets Resulting from Operations	2,600	10,317	4,400
Transfer from Reserves	0	0	268,994
Less Transferred to New Entity			(363,780)
Balance at the End of the Period	82,669	90,386	0
RESERVES - CASH BACKED			
Balance at the Beginning of the Year	268,994	268,994	268,994
Transfer to Accumulated Surplus	0	0	(268,994)
Balance at the End of the Period	268,994	268,994	0
TOTAL EQUITY	351,663	359,380	0

9.0 SIGNIFICANT ACCOUNTING POLICIES**9.1 *The RRC Reporting Entity***

The Budget statements have been prepared on the basis of two funds (Municipal Fund and Reserve Funds). For the purposes of reporting all transactions and balances, the Municipal and Reserve Funds have been consolidated.

9.2 *Basis of Accounting*

The Budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to Local Government and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations. The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards.

Except for cash flow and contribution setting information, the Budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

9.3 Disclosure of Revenue and Expenses by Nature and Type

The Budget statements have been developed with regard to function and activity (i.e. Schedules). Where considered applicable, notes have been applied to the Budget statements to clarify detail and in accordance with the Local Government (Financial Management) Regulations.

9.4 Provision for Employees or Employee Entitlements

The provision for employee entitlements relates to amounts expected to be paid to employees for annual leave and long service leave and is based on legal and contractual entitlements and assessments having regard to experience of staff departures and leave utilisation. Current wage rates are used in the calculation of the provisions. Sick leave is non-vesting and therefore no liability is recognised for the current sick leave entitlements of employees.

Annual leave is accrued on a pro rata basis and the amount assessed as due to employees is classified in the accounts as a current liability.

The liability for Long Service Leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on National Government Bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond twelve (12) months the liability is recognised as a current liability.

9.5 Grants, Donations and Other Contributions

All grants, donations and contributions from the Participants are recognised as revenues during the current reporting period.

Other contributions include rebates through the Western Australian Local Government Association's joint advertising scheme in which the Regional Council participates.

9.6 Details of Functions

Governance

Expenditure items include payments of expenses to Members (Councillors) and estimates of the administrative costs involved in the conduct of the RRC.

9.7 Superannuation Fund

Employees currently participate in the Local Government Superannuation Scheme. Employees have been offered a choice of fund for superannuation contributions other than the Superannuation Guarantee payments, in accordance with the Australian Taxation Office requirements.

The Superannuation Guarantee for 2024/2025 will be 11.5%. Contributions are shown as an expense.

9.8 Comparative Figures

The actual revenue and expenditure figures as at 30 June 2024, as listed in this Budget, have been forecasted and not as yet finalised and confirmed by audit. As such, the figures quoted are estimates of revenues and expenditures. Where required, comparative figures have been adjusted to conform with changes in presentation for the current Budget year. Unless otherwise stated, the budget comparative figures shown in the budget relate to the revised budget estimate, as adopted at the June 2024 Council meeting, for the relevant item of disclosure.

9.9 Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the RRC prior to the end of the financial year that are unpaid and arise when the RRC becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and recognised as a current liability and normally paid within thirty days of recognition.

9.10 Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

9.11 Definition of Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank. No funds are held in investments with the anticipated cessation of the RRC during the forthcoming year.

9.12 Trade and other Receivables

Trade receivables and other receivables include contributions due from participating Councils and other amounts due from third parties for goods and services performed in the ordinary course of business. Receivables expected to be collected within twelve months of the end of the reporting period are classified as current assets. All other receivables are classified as non current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectable.

9.13 Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being RRC's operating cycle. In the case of liabilities where the RRC does not have the unconditional right to defer settlement beyond twelve months, such as vested long service leave, the liability is classified as current even if it is not expected to be realised in the next twelve months.

9.14 Materiality

This Budget has been framed in accordance with Australian Accounting Standards. Information is material if its omission, misstatement or non disclosure has the potential to adversely affect:

- Decisions about the allocation of scarce resources made by the users of this Budget, or
- The discharge of accountability by the management or governing body of the entity.

9.15 Member Sitting Fees

This Budget makes provision for sitting fees as follows:

ITEM	NOTE	FEES AND ALLOWANCES
Councillors Annual Meeting Attendance Fee	12	\$7,725 ea
Chairman's Annual Meeting Attendance Fee	12	\$10,300
Chairman's Allowance	12	\$10,300
Deputy Chairman's Allowance	12	\$2,575
Deputy Councillors Fee	12	\$200 per meeting

Other allowances include travel allowance at cost in accordance with Local Government (WA) Officers Award.

This Budget includes a total of \$108,000 for Councillor fees and allowances – refer Note 12.

10.0 COMPONENT FUNCTIONS/ACTIVITIES

10.1 *Statement of Objectives*

The South East Metropolitan Regional Council was formally constituted by the first Establishment Agreement in June 2001 to undertake waste management research on behalf of the Cities of Armadale, Gosnells and South Perth.

Subsequently, by a second Establishment Agreement the Participants agreed to amend the First Establishment Agreement by revoking it and substituted the Second Establishment Agreement. The name continued as the South East Metropolitan Regional Council.

The Participants agreed to amend the second Establishment Agreement by revoking it and substituting it with a third Establishment Agreement. By a Deed of Amendment the City of Mandurah, Shire of Murray and the Shire of Serpentine Jarrahdale became Participants. Under the third Establishment Agreement the name was changed to the Rivers Regional Council (RRC). This was formally approved by the Minister for Local Government on the 6 June 2008.

The RRC is established for the following regional purposes:

- a) To undertake the processing, recycling, treatment, sale and disposal of Household Waste delivered by the Participants;
- b) To investigate and assess the possibilities and methodology of carrying out and to identify funding opportunities for, any service or facility on a regional basis;
- c) Without limiting any of the other regional purposes set out in this clause:
 - i. To investigate and assess the possibilities and methodologies of undertaking the processing, recycling, treatment, sale and disposal of waste, other than Household Waste, which is delivered by the Participants (but not to carry out that undertaking); and
 - ii. To acquire any interest in land considered by the RRC to be necessary or desirable to accommodate facilities for the processing, recycling, treatment, sale and disposal of waste referred to in sub-paragraph (i);
- d) To influence and liaise with local, State and Federal Governments in the development of policies and legislation for the benefit of the Region;
- e) To provide advice, information and education to the Participants and the communities of the Participants in relation to the functions of the Participants; and
- f) To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the purposes referred to in the paragraphs (a) to (e).

10.2 *Cost Sharing*

The Rivers Regional Council's Establishment Agreement provides for Annual Contributions towards a Budget Deficiency be made as follows:

$$\text{Participants contribution} = BD \times \frac{UTP}{TTP}$$

Where:

- (a) *BD is Budget Deficiency;*
- (b) *TP is the number of tonnes of the Participant's Waste in the previous year;*
- (c) *TTP is the number of tonnes of all of the Participants' Waste in the previous year;*
- (d) *"previous year" means the financial year preceding the financial year in which the Budget deficiency is to occur.*

Using the tonnages data provided by Participants for the 2022/2023 financial year, application of the above resulted in the following percentages against each of the Participants with the estimated contributions required from Member Councils for a balanced budget of \$331,000: -

Council Contributions	Domestic Waste Tonnage	Allocation 2024/2025 %	Budget 2024/2025 \$
City of Armadale	27,801	22.51%	74,508
City of Gosnells	35,894	30.72%	101,683
City of Mandurah	30,831	25.42%	84,140
Shire of Murray	4,372	3.55%	11,751
Shire of Serpentine Jarrahdale	8,689	7.20%	23,832
City of South Perth	11,911	10.60%	35,086
TOTAL	119,498	100%	331,000

11.0 STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Revenue			
Interest	4,000	4,305	4,400
Contributions	326,800	326,800	331,000
Other Income	4,000	3,686	0
Total Operating Revenue	334,800	334,791	335,400
Operating Expenditure			
Employee Costs	(150,600)	(150,081)	(150,600)
Materials & Contracts	(61,700)	(60,117)	(60,400)
Insurance	(11,900)	(11,857)	(12,000)
Other Expenditure	(108,000)	(102,419)	(108,000)
Total Operating Expenditure	(332,200)	(324,474)	(331,000)
NET RESULT	2,600	10,317	4,400
Other Comprehensive Income	-	-	-
TOTAL COMPREHENSIVE INCOME	2,600	10,317	4,400

12.0 MEMBER COUNCILS DELEGATE ALLOWANCES

	NOTE	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Members Sitting Fees	9.15	108,000	102,419	108,000
Other Allowances		0	0	0
TOTAL		108,000	102,419	108,000

13.0 INVESTMENT INFORMATION [Reg. 27e & 28]

All investments are valued at cost and interest on those investments is recognised when accrued:

INVESTMENT TYPE	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Cash Management Accounts	4,000	4,305	4,400
TOTAL	4,000	4,305	4,400

14.0 STRATEGIC COMMUNITY PLAN

This Budget has been prepared having regard to the contents of the Strategic Community Plan and Corporate Business Plan 2013 – 2023 presented to Council at the June 2013 Ordinary Council meeting.

15.0 POSITION AT COMMENCEMENT OF THE FINANCIAL YEAR [Reg. 31]

The position at the commencement of the financial year has been calculated as per Local Government (Financial Management) Regulations 31 and 32 as follows. The final figures from the 30 June 2024 financial year are yet to be finalised.

CURRENT ASSETS	ESTIMATED AS AT 30 JUNE 2024 \$	BUDGET AS AT 30 JUNE 2025 \$
Cash and Investments		
Municipal Fund	176,614	363,780
Reserve Funds	268,994	0
TOTAL CURRENT ASSETS	445,608	363,780

	ESTIMATED AS AT 30 JUNE 2024 \$	BUDGET AS AT 30 JUNE 2025 \$
CURRENT LIABILITIES		
Payables and Provisions	63,511	0
TOTAL CURRENT LIABILITIES	63,511	0
Net Current Assets	382,097	363,780
Less Cash Restricted/Non-current LSL movement	276,142	0
Less Paid Out to Entity		(363,780)
ESTIMATED SURPLUS C/FWD	105,955	0

16.0 TRADING UNDERTAKINGS [Reg. 27(j)]

The Council does not consider any of its activities come under the definition of Trading Undertakings as per the Local Government Act 1995.

17.0 OPERATING STATEMENT BY SCHEDULE

17.1 *General Purpose Funding*

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Revenue			
Interest	4,000	4,305	4,400
Total Operating Revenue	4,000	4,305	4,400

17.2 *Governance*

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Revenue			
Contribution from Member Councils	326,800	326,800	331,000
Total Operating Revenue	326,800	326,800	331,000
Operating Expenditure			
Sitting Fees	(108,000)	(102,419)	(108,000)
Administration Allocation	(220,200)	(218,368)	(223,000)
Total Operating Expenditure	(328,200)	(320,787)	(331,000)

17.3 Administration

ACCOUNT DESCRIPTION	REVISED BUDGET 2023/24 \$	FORECAST 2023/24 \$	BUDGET 2024/25 \$
Operating Revenue			
Other Income	4,000	3,686	0
Total Operating Revenue	4,000	3,686	0
Operating Expenditure			
Salaries & Wages	(120,000)	(119,592)	(120,000)
Superannuation	(19,000)	(18,929)	(19,000)
Leave Accruals	(10,000)	(10,000)	(10,000)
Insurance - Workers Compensation	(1,600)	(1,560)	(1,600)
Accounting Services	(39,000)	(41,450)	(43,600)
Bank Fees	(300)	(219)	(300)
Advertising	(500)	(500)	(500)
Information Technology	(7,800)	(7,862)	(7,800)
Insurance - Other	(11,900)	(11,857)	(12,000)
Legal Services	(9,700)	(9,686)	(4,000)
Other Office Expenses	(400)	(400)	(200)
Consultants	(4,000)	(0)	(4,000)
Total Operating Expenditure	(224,200)	(222,054)	(223,000)
Net Administration Costs to be allocated	(220,200)	(222,054)	(223,000)
Allocation of Administration Expenditure			
Governance	220,200	218,368	223,000
Total Allocations	220,200	218,368	223,000
Total After Allocation of Net Costs	0	0	0

14.4 CEO Report**MOVED MILNER/LEE****That:**

1. The CEO'S report be RECEIVED.

CARRIED 9/0**15. REPORTS OF COMMITTEES**

Nil

16. REPORTS OF DELEGATES

Nil

17. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING**MOVED MILNER/ABETZ****That the update from the CEO on the Regional Subsidiary be considered as an urgent matter.****CARRIED 9/0****MOVED SILVER/ROGERS****That Standing orders be suspended to facilitate discussion.****CARRIED 9/0****MOVED SILVER/ABETZ****That the changes to the RRS Charter be noted and referred to a meeting of the Technical Officers Committee with a further report and the final recommended Charter to be submitted to a special meeting of the RRC at a time to be arranged within the next 3/4 weeks.****CARRIED 9/0****MOVED SILVER/ABETZ****That Standing orders be reinstated.****CARRIED 9/0****19. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC****19.1 Waste Agreements – Direct Payments Deed.***Refer to Confidential Draft Agreement e-mailed separately.***MOVED ABETZ/LEE****That the meeting move behind closed doors.****CARRIED 9/0**

MOVED ABETZ/MACK

The Direct Payments Deed be APPROVED with the CEO given authority to make minor amendments to the Deed if necessary.

CARRIED 9/0

MOVED ABETZ/BURNS

That the meeting move out of closed doors to open session.

CARRIED 9/0

20. ADVICE OF NEXT MEETING

The next Ordinary Council Meeting will be on **Thursday 15 August 2024** at the **City of Mandurah**.

21. CLOSURE

There being no further business the meeting closed at 7.28pm.