



MINUTES

**ORDINARY COUNCIL MEETING HELD
THURSDAY 16 APRIL 2015 AT THE
CITY OF SOUTH PERTH**

INDEX

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1
2.	ATTENDANCE AND APOLOGIES.....	1
3.	DISCLOSURE OF INTEREST	2
4.	ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION	2
5.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
6.	PUBLIC QUESTION TIME.....	2
7.	APPLICATIONS FOR LEAVE OF ABSENCE	2
8.	PETITIONS, DEPUTATIONS AND PRESENTATIONS	2
9.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	9.1 Confirmation of the Minutes of the Ordinary Council Meeting held on the 19 February 2015.....	2
10.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	2
11.	QUESTIONS WITHOUT NOTICE	2
12.	ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
13.	BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING.....	2
14.	REPORTS OF OFFICERS.....	3
	14.1 Payments for the Period 1 February 2015 to 31 March 2015.....	3
	14.2 Financial Report for the Period 1 February 2015 to 31 March 2015.....	5
	14.3 Draft Budget 2015/2016	13
	14.4 Regional Waste Education Coordinator (RWEC) - Progress Report	14
	14.5 CEO - Activity Update.....	14
15.	REPORTS OF COMMITTEES	14
	15.1 Audit Committee Meeting.....	14
16.	REPORTS OF DELEGATES	17
	16.1 Municipal Waste Advisory Council.....	17
17.	ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN ..	18
18.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING.....	18
19.	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	18
20.	ADVICE OF NEXT MEETING/MATTERS FOR NOTING.....	18
	20.1 Proposed Workshop.....	18
	20.2 State Government's Better Bins Program.....	18
21.	CLOSURE	18

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Deputy Chairman, Cr Kevin Trent declared the meeting open at 6.45pm and welcomed everyone, in particular, the City of South Perth CEO, Mr Cliff Frewing and Cr Fiona Reid, also from the City of South Perth.

2. ATTENDANCE AND APOLOGIES**Councillors**

Cr Kevin Trent OAM RFD JP	City of South Perth (Deputy Chairman)
Cr Jeff Munn JP CMC	City of Armadale
Cr Ruth Butterfield	City of Armadale (Deputy Member)
Cr Ron Mitchell	City of Gosnells
Cr Olwen Searle	City of Gosnells (Deputy Member)
Cr Hon Fred Riebeling JP	City of Mandurah
Cr Wally Barrett	Shire of Murray
Cr Barrie Thomson	Shire of Murray
Cr John Kirkpatrick	Shire of Serpentine Jarrahdale
Cr Colin Cala	City of South Perth
Cr John Salerian	Shire of Waroona
Cr John Mason	Shire of Waroona (Deputy Member)

Apologies

Cr Ron Hoffman	City of Gosnells (Leave of Absence)
Cr Kerry Busby	City of Armadale (Leave of Absence)
Cr Barry Urban	Shire of Serpentine Jarrahdale (Leave of Absence)
Cr Noel Dew	Shire of Waroona (Leave of Absence)
Cr Shane Jones	City of Mandurah

RRC Officers

Ruth Levett	A/Chief Executive Officer
Heather Fletcher	Administration Officer

RRC Officers - Apologies

Alex Sheridan	Chief Executive Officer
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Member Council Officers

Kevin Ketterer	Executive Director Technical Services	City of Armadale
Johan Le Roux	Manager Waste Services	City of Armadale
Dave Harris	Director Infrastructure	City of Gosnells
Allan Claydon	Director Works and Services	City of Mandurah
Kyle Boardman	Coordinator Facilities and Waste	City of Mandurah
Alan Smith	Director Technical Services	Shire of Murray
Mark Taylor	A/Director Infrastructure Services	City of South Perth
Les Croxford	Manager Engineering Infrastructure	City of South Perth
Gordon Allan	Director Engineering	Shire of Serpentine Jarrahdale
Patrick Steinbacher	Director Technical Services	Shire of Waroona

Apologies - Member Council Officers

Dave Denton	Manager Engineering Operations	City of Gosnells
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Observers

Cliff Frewing	Chief Executive Officer	City of South Perth
Cr Fiona Reid		City of South Perth

3. DISCLOSURE OF INTEREST

Nil

4. ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION

- Attended the Municipal Waste Advisory Council (MWAC) meeting at the Town of East Fremantle, 18 February 2015.
- Chaired the Ordinary Council Meeting at the Shire of Serpentine Jarrahdale, 19 February 2015.
- Met with the Premier at a function, which he was a guest speaker, regarding attending the Tender 'signing ceremony'. The Premier advised, due to protocol reasons, he was unable to attend however the appropriate Ministers can be invited, 18 March 2015.
- Attended and opened the RRC Information Session which was held at the City of Canning Administration Centre, Cannington, 19 March 2015.
- Leave of Absence, 26 March 2015 to 22 April 2015 (inclusive).

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Confirmation of the Minutes of the Ordinary Council Meeting held on the 19 February 2015

MOVED THOMSON/MUNN

That the Minutes of the meetings held on the 19 February 2015 be ADOPTED.

CARRIED 12/0

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS WITHOUT NOTICE

Nil

12. ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

13. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING

Nil

14. REPORTS OF OFFICERS**14.1 Payments for the Period 1 February 2015 to 31 March 2015****MOVED MUNN/CALA**

Council **ENDORSE** the following list of payments covering the period 1 February 2015 to 31 March 2015:

PAYMENT SUMMARY**February 2015**

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT (INC. GST) \$
247	04.02.15	Rivers Regional Council	Salaries and Wages	10,935.35
248	04.02.15	Debra Norgate	Office clean	99.00
249	05.02.15	Aust-Guard Security Services	Security Patrol	96.50
250	06.02.15	ATO – Super Clearing House	Super Guarantee and Salary Sacrifice – January 2015	4,166.90
251	09.02.15	Debra Norgate	Office clean	99.00
252	09.02.105	Department of Transport	RWEC vehicle licence – 1 year	293.80
253	13.02.15	IINET	Internet and broadband	89.85
254	16.02.15	Debra Norgate	Office clean	99.00
255	16.02.15	Talis Consulting	Consultancy Services – Tender – December 2014	10,411.50
256	16.02.15	Herbert Smith Freehills	Tender – legal services	25,226.94
257	17.02.15	Armadale City News	Stationery and sundries	25.50
258	17.02.15	Rivers Regional Council	Salaries and Wages	10,687.91
259	20.02.15	Telstra	Telephone calls and equipment rental	252.44
260	20.02.15	Australian Taxation Office	Payroll Tax – January 2015	8,187.00
261	23.02.15	Debra Norgate	Office clean	99.00
262	23.02.15	Caltex StarCard	CEO and RWEC vehicles – fuel for January	385.82
263	26.02.15	Seville Domestic Maintenance	Garden and yard maintenance	105.00
264	27.02.15	O'Neil Real Estate	Office rent – March	2,927.13
265	27.02.15	Talis Consultants	Tender – consultancy – January 2015	4,708.00
266	27.02.15	Ricoh Australia	Photocopier meter reading – January	21.92
267	27.02.15	Diverse IT	Monthly cloud hosting	639.43
			TOTAL FOR FEBRUARY	\$79,556.99

March 2015

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT (INC. GST) \$
268	01.03.15	National Australia Bank	Corporate Credit Card – February. Parking, TAC Xmas lunch	1,091.22
269	03.03.15	Debra Norgate	Office clean	99.00
270	03.03.15	Food & Farm Fest 2015 – Serpentine Jarrahdale	Sponsorship – Event 16 May 2015	500.00
271	04.03.15	Rivers Regional Council	Salaries and Wages	10,326.06
272	05.03.15	ATO – Superannuation Clearing House	Super Guarantee and Salary Sacrifice – February 2015	3,987.83
273	09.03.15	Debra Norgate	Office clean	99.00
274	09.03.15	Environment House	Compost & Wormfarming workshop – Mundijong – 7 March	660.00
275	11.03.15	Institute of Public Works Engineers	WA State Conference registration – Alex Sheridan	1,100.00
276	11.03.15	BB Creative	RRC Facebook training	170.00
277	11.03.15	Herbert Smith Freehills	Tender – legal services – February	54,602.22
278	11.03.15	Seville Domestic Maintenance	Garden and yard maintenance	105.00
279	12.03.15	Myriad Images	Education – graphic design	330.00
280	12.03.15	Melville Subaru	RWEC vehicle – service	299.75
281	12.03.15	EmbroidMe	RRC polo shirts with logo	483.00
282	13.03.15	IINET	Internet and broadband	89.85
283	13.03.15	Paxon Group	Tender – probity audit services – December 2014	7,810.00
284	16.03.15	WALGA	Advertising – Council meeting dates	628.98
285	16.03.15	Debra Norgate	Office clean	99.00
286	17.03.15	Rivers Regional Council	Salaries and Wages	10,568.33
287	18.03.15	Synergy	Office – electricity	452.15
288	19.03.15	Perth Stripes and Signs	Education – display banner	434.50
289	19.03.15	ProAcqua	Education – stainless steel bottles	330.00
290	20.03.15	Officeworks	Stationery and sundries	109.76
291	20.03.15	Australian Taxation Office	Payroll Tax – February	7,632.00
292	23.03.15	Debra Norgate	Office clean	99.00
293	23.03.15	Caltex StarCard	Fuel for CEO and RWEC vehicles – February	529.97
294	23.03.15	ATO Superannuation Clearing House	Super Guarantee and Salary Sacrifice – March 2015	4,960.96
295	23.03.15	Armadale City News	Stationery and sundries	25.50
296	24.03.15	O'Neil Real Estate	Office rent – April	2,927.13

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT (INC. GST) \$
297	24.03.15	O'Neil Real Estate	Water usage and charges	46.73
298	24.03.15	Talis Consulting	Tender – consultancy services – February	11,060.50
299	24.03.15	Aust-Guard Security Services	Security Monitoring – April to June 2015	100.10
300	24.03.15	Ricoh Australia	Photocopier – meter reading	108.42
301	24.03.15	Paxon Group	Tender – Due Diligence advice – February	2,640.00
302	24.03.15	Officeworks	Stationery and sundries	124.00
303	24.03.15	Australia Post	Post Office Box renewal – 1 year	172.00
304	24.03.15	Myriad Images	Education – graphic designs	440.00
305	24.03.15	Telstra	Telephone calls and equipment rental	315.55
306	24.03.15	A Team	Education – printing	198.00
307	25.03.15	Diverse IT	Monthly cloud hosting and software update	668.31
			TOTAL FOR MARCH	\$126,423.82

CARRIED 12/0

14.2 Financial Report for the Period 1 February 2015 to 31 March 2015
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MOVED CALA/MITCHELL

Council **ADOPTS** the financial statements for the period 1 February 2015 to 31 March 2015 as follows:

INCOME STATEMENT BY PROGRAM

YTD % is 75%

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE TO YTD BUDGET %	ACTUAL TO BUDGET %
Operating Revenue					
General Purpose Funding	30,000	22,500	30,547	35.77%	101.82%
Governance	324,000	324,000	324,000	(0.00)%	100.00%
Education	172,000	172,000	172,000	(0.00)%	100.00%
Community Amenities	514,000	324,000	324,000	(0.00)%	63.03%
TOTAL OPERATING REVENUE	1,040,000	842,500	850,546	0.96%	81.78%
Operating Expenditure					
Governance	(408,332)	(306,249)	(237,924)	(22.31)%	58.27%
Education	(426,001)	(319,501)	(262,482)	(17.85)%	61.62%
Community Amenities	(455,332)	(383,999)	(415,068)	8.09%	91.16%
TOTAL OPERATING EXPENDITURE	(1,289,665)	(1,009,749)	(915,473)	(9.34)%	70.99%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	(249,665)	(167,249)	(64,927)	(61.18)%	26.01%

GENERAL PURPOSE INCOME

YTD % is 75%

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$	ACTUAL TO BUDGET %
Operating Revenue			
Interest	30,000	30,549	102%
TOTAL OPERATING REVENUE	30,000	30,549	102%

GOVERNANCE**YTD % is 75%**

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$	ACTUAL TO BUDGET %
Operating Revenue			
Contribution from Member Councils	324,000	324,000	100%
TOTAL OPERATING REVENUE	324,000	324,000	100%
Operating Expenditure			
Functions	(15,000)	(10,884)	73%
Meetings	(6,000)	(55)	1%
Sitting Fees	(120,000)	(62,200)	52%
Conferences & Seminars	(15,000)	(9,998)	67%
Subscriptions - MWAC , FORC and Others	(60,000)	(33,532)	56%
Travel	(5,000)	(570)	11%
Administration Allocation	(187,332)	(120,684)	64%
TOTAL OPERATING EXPENDITURE	(408,332)	(237,924)	58%

ADMINISTRATION**YTD % is 75%**

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$	ACTUAL TO BUDGET %
Operating Revenue			
Other Income	500	1,355	271%
Total Operating Revenue	500	1,355	271%
Operating Expenditure			
Salaries & Wages	(260,000)	(178,867)	69%
Superannuation	(37,000)	(26,030)	70%
Leave Accruals	(6,000)	0	0%
Insurance - Workers Compensation	(9,000)	(5,714)	63%
Training & Conferences	(10,000)	(7,404)	74%
Fringe Benefits Tax	(11,000)	(5,350)	49%
Accounting Services	(24,000)	(8,009)	33%
Bank Fees	(1,000)	(346)	35%
Advertising	(3,000)	(957)	32%
Information Technology	(15,000)	(7,842)	52%
Insurance - Other	(8,000)	(9,317)	116%
Legal Services	(10,000)	(250)	3%
Other Office Expenses	(15,000)	(9,791)	65%
Publications	(500)	0	0%
Furniture & Equipment	(2,000)	(1,239)	62%
Health and Safety	(500)	0	0%
Accommodation	(40,000)	(28,306)	71%
Travel Expenses	(7,500)	(3,526)	47%
Consultants	(2,000)	(2,500)	125%
Profit (Loss) on Sale of Assets	2,870	0	0%
Depreciation	(10,200)	(7,618)	75%
TOTAL OPERATING EXPENDITURE	(468,830)	(303,066)	65%

EDUCATION**YTD % is 75%**

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$	ACTUAL TO BUDGET %
Operating Revenue			
Contributions from Member Councils	162,000	162,000	100%
Other Income - Switch your Thinking	10,000	10,000	100%
- City of Mandurah (\$3,500)			
- City of South Perth (\$3,500)			
- Shire of Murray (\$1,500)			
- Shire of Waroona (\$1,500)			
TOTAL OPERATING REVENUE	172,000	172,000	100%
Operating Expenditure			
Salaries & Wages	(140,000)	(98,928)	71%
Superannuation	(13,000)	(9,920)	76%
Leave Accruals	(4,000)	0	0%
Insurance - Workers Compensation	(4,500)	(5,650)	126%
Training	(4,000)	(1,808)	45%
Fringe Benefits Tax	(6,500)	(3,134)	48%
Advertising	(25,000)	(21,803)	87%
Information Technology	(5,000)	(342)	7%
Insurance - Other	(2,500)	(1,633)	65%
Other Office Expenses	(1,000)	(303)	30%
Printing	(1,000)	(842)	84%
Publications	(500)	(359)	72%
Public Relations/Community Meetings	(1,000)	(500)	50%
Projects	(75,000)	(22,971)	31%
Switch your Thinking	(10,000)	(10,000)	100%
Travel	(8,000)	(4,076)	51%
Cleanaway Program	(25,000)	(11,890)	48%
Schools Funding	(2,000)	0	0%
Profit (Loss) on Sale of Assets	2,205	(3,228)	(146)%
Depreciation	(6,540)	(4,753)	73%
Administration Allocation	(93,666)	(60,342)	64%
TOTAL OPERATING EXPENDITURE	(426,001)	(262,482)	62%

COMMUNITY AMENITIES**YTD % is 75%**

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$	ACTUAL TO BUDGET %
Operating Revenue			
Contribution from Member Councils	324,000	324,000	100%
DER - Regional Investment Plan	190,000	0	0%
TOTAL OPERATING REVENUE	514,000	324,000	63%
Operating Expenditure			
Meetings	(2,000)	(1,406)	70%
Advertising	(3,000)	0	0%
Legal Services	(20,000)	(153,826)	769%
Other Office Expenses	(2,000)	0	0%
Publications	(1,000)	0	0%
DER - Regional Investment Plan	(190,000)	(46,566)	25%
Tender Process	(10,000)	(18,150)	182%
Project Management	(40,000)	(74,435)	186%
Administration Allocation	(187,332)	(120,684)	64%
TOTAL OPERATING EXPENDITURE	(455,332)	(415,068)	91%

ACCOUNT DESCRIPTION		ACTUAL YTD \$
Closing Funds represented by:		
Current Assets		
Cash		74,107
Reserve		10,788
Cash Management a/c		272,897
Term Deposit Municipal Investment *	0	
Term Deposit Municipal Investment***	0	9,396
Term Deposit Municipal Investment**	9,396	
Term Deposit Reserve Investment**	540,604	540,604
Debtors/Accrued Income		42,685
Total Current Assets		950,932
Current Liabilities		
Creditors & Accounts payable		21,482
Leave Provisions		124,987
Total Current Liabilities		146,469
Net Current Assets		804,463
Less:		
Accumulated Surplus		317,897
Restricted assets		551,493
TOTAL EQUITY		869,390
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)		(64,927)

* Closed on maturity 16/10/14 14-361-6099

** NAB 90 days at 3.06% matures 2/06/15 17-630-6898

***Closed on maturity 13/02/15 74-207-2775

FINANCIAL RATIOS IN RELATION TO YTD FIGURES

CURRENT RATIO	
Current Assets less Restricted Assets	399,439
Current Liabilities less Liabilities Associated with Restricted Assets	41,266
Current Ratio =	10
DEBT RATIO	
Total Liabilities	114,845
Total Assets	972,548
Debt Ratio =	0.1181
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	(64,927)

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	ACTUAL \$
Operating Revenue		
General Purpose Funding	30,000	30,548
Governance	0	0
Education	10,000	10,000
Community Amenities	190,000	0
Total Operating Revenue	230,000	40,548
Less:		
Operating Expenditure		
Governance	(408,332)	(237,924)
Education	(426,001)	(262,482)
Community Amenities	(455,332)	(415,068)
Total Operating Expenditure	(1,289,665)	(915,474)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(1,059,665)	(874,927)
Less:		
Capital Expenditure		
Governance		
Administration	(50,000)	0
Education	(35,000)	(31,994)
Plus:		
Capital Income		
Administration	28,000	
Education	20,000	16,221
Less:		
Transfers to Reserves	(26,740)	0
Plus:		
Transfers from Reserves	252,000	230,773
Plus:		
Surplus Carry Fwd from Previous Yr	131,199	194,098
Write Back:		
(Profit) Loss on Sale of Assets	(5,075)	3,228
Depreciation	16,740	12,371
Leave Accruals	10,000	0
Contributions from Member Councils	810,000	810,000
SURPLUS / (DEFICIT)	91,459	359,770
Net Change in Assets Resulting From Operations	(249,665)	(64,927)
Non Operating Income		
Purchase Of Assets - Cars	48,000	16,221
Non Operating Expenses		
Proceeds From Disposal Of Assets - Cars	(85,000)	(31,994)
Adjustment For Non Cash Items		
(Profit) Loss on Sale of Assets	(5,075)	3,228
Depreciation	16,740	12,371
Amounts Set Aside To Leave Provisions	10,000	0
Transfer (to)/from Reserves (net)	225,260	230,773
Surplus Brought Forward	131,199	194,098
SURPLUS	91,459	359,770

CARRIED 12/0

14.3 Draft Budget 2015/2016**MOVED MITCHELL/BARRETT**

That Council NOTE the financial implications for the 2015/2016 Draft Budget as shown below:

ACCOUNT DESCRIPTION	BUDGET 2014/15 \$	FORECAST 2014/15 \$	BUDGET 2015/16 \$
Operating Revenue			
General Purpose Funding	30,000	30,000	20,000
Education	10,000	10,000	10,000
Community Amenities	190,000	47,000	430,000
TOTAL OPERATING REVENUE	230,000	87,000	460,000
<u>Less:</u>			
Operating Expenditure			
Governance	(408,332)	(377,120)	(333,440)
Education	(426,001)	(391,279)	(437,220)
Community Amenities	(455,332)	(504,220)	(710,940)
TOTAL OPERATING EXPENDITURE	(1,289,665)	(1,272,619)	(1,481,600)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(1,059,665)	(1,185,619)	(1,021,600)
<u>Less:</u>			
Capital Expenditure			
Administration	(50,000)	(50,000)	0
Education	(35,000)	(31,994)	0
<u>Plus:</u>			
Capital Income			
Administration	28,000	28,000	0
Education	20,000	16,221	0
<u>Less:</u>			
Transfers to Reserves	(26,740)	(26,740)	(27,100)
<u>Plus:</u>			
Transfers from Reserves	252,000	252,000	200,000
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	131,199	194,313	30,149
Write Back:			
(Profit) /Loss on Sale of Assets	(5,075)	(2,772)	0
Depreciation	16,740	16,740	17,100
Leave Accruals	10,000	10,000	10,000
Contributions from Member Councils	810,000	810,000	810,000
SURPLUS / (DEFICIT)	91,459	30,149	18,549

CARRIED 12/0

14.4 Regional Waste Education Coordinator (RWEK) - Progress Report

MOVED MUNN/KIRKPATRICK

That the Regional Waste Education Coordinator Report be RECEIVED.

CARRIED 12/0

14.5 CEO - Activity Update

MOVED THOMSON/MITCHELL

That the CEO's Activity Update be RECEIVED.

CARRIED 12/0

15. REPORTS OF COMMITTEES

15.1 Audit Committee Meeting

The Audit Committee made an 'Out of Session' decision on the Budget Review 2014/2015.

MOVED MITCHELL/SEARLE

That the Minutes of the Audit Committee be ADOPTED as follows:



AUDIT COMMITTEE

MINUTES

**FOR AN OUT OF SESSION DECISION PRIOR TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON
16 APRIL 2015**

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1. COMMITTEE MEMBERS**Councillors**

Cr Kevin Trent RFD	City of South Perth (Deputy Chairman)
Cr Kerry Busby	City of Armadale
Cr John Kirkpatrick	Shire of Serpentine Jarrahdale
Cr John Salerian	Shire of Waroona
Cr Shane Jones	City of Mandurah
Cr Barrie Thomson	Shire of Murray

Officers

Alex Sheridan	CEO
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Apologies:

Cr Ron Hoffman	City of Gosnells (Chairman)
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2. BUSINESS**5.1 Budget Review 2014/2015****MOVED TRENT/KIRKPATRICK****That Council:**

- ADOPT the Budget Review based on Year to Date income and expenditure to 28 February 2015 be ADOPTED.**
- Approve Budget Variations as follows:**

ACCOUNT DESCRIPTION	BUDGET 2014/2015 \$	REVISED BUDGET 2014/2015 \$	BUDGET VARIANCE \$	COMMENT
OPERATING REVENUE				
Administration				
Other Income	500	1,400	900	Reviewed YTD income and amended
Community Amenities				
DER - Regional Investment Plan	190,000	47,000	(143,000)	Reviewed progress of plans will carry forward into next FY
DER E-Waste Program	0	0	0	New initiative for 2010/2011
OPERATING EXPENDITURE				
Governance				
Functions	(15,000)	(12,000)	3,000	Reviewed YTD expenditure and amended
Meetings	(6,000)	(3,000)	3,000	Reviewed YTD expenditure and amended
Conferences & Seminars	(15,000)	(10,000)	5,000	Reviewed YTD expenditure and amended
Subscriptions - MWAC , FORC and Others	(60,000)	(50,000)	10,000	Reviewed YTD expenditure and amended
Travel	(5,000)	(3,000)	2,000	Reviewed YTD expenditure and amended

ACCOUNT DESCRIPTION	BUDGET 2014/2015 \$	REVISED BUDGET 2014/2015 \$	BUDGET VARIANCE \$	COMMENT
Administration				
Salaries & Wages	(260,000)	(250,000)	10,000	Reviewed YTD expenditure and amended
Advertising	(3,000)	(2,000)	1,000	Reviewed YTD expenditure and amended
Information Technology	(15,000)	(12,000)	3,000	Reviewed YTD expenditure and amended
Insurance - Other	(8,000)	(10,000)	(2,000)	Reviewed YTD expenditure and amended
Legal Services	(10,000)	(5,000)	5,000	Reviewed YTD expenditure and amended
Consultants	(2,000)	(2,500)	(500)	Reviewed YTD expenditure and amended
Profit (Loss) on Sale of Assets	2,870	6,000	3,130	Reviewed current value for vehicle trade in and disposal date
Education				
Superannuation	(13,000)	(16,000)	(3,000)	Increase due to change in Superannuation Policy matching 5% employee contribution
Insurance - Workers Compensation	(4,500)	(5,650)	(1,150)	Adjusted to actual
Training	(4,000)	(2,000)	2,000	Reviewed and amended
Information Technology	(5,000)	(1,000)	4,000	Reviewed and amended
Other Office Expenses	(1,000)	0	1,000	Reviewed and amended
Projects	(75,000)	(45,000)	30,000	Reviewed and amended
Travel	(8,000)	(6,000)	2,000	Reviewed and amended
Schools Funding	(2,000)	(800)	1,200	Reviewed and amended
Loss on Sale of Assets	2,205	(3,228)	(5,434)	Adjusted to actual
Community Amenities				
Advertising	(3,000)	(1,000)	2,000	Reviewed YTD expenditure and amended
Legal Services	(20,000)	(180,000)	(160,000)	AWT tender process for Provision of Services Model upon review of expenditure requires additional funds
Other Office Expenses	(2,000)	0	2,000	Reviewed and amended
Publications	(1,000)	(100)	900	Reviewed YTD expenditure and amended
DER - Regional Investment Plan	(190,000)	(47,000)	143,000	Reviewed progress of plans will carry forward into next FY
Tender Process	(10,000)	(25,000)	(15,000)	AWT tender process for Provision of Services Model upon review of expenditure requires additional funds
Project Management	(40,000)	(70,000)	(30,000)	AWT tender process for Provision of Services Model upon review of expenditure requires additional funds
NET OPERATING VARIANCE	(581,926)	(707,879)	(125,955)	
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	(249,665)	(375,619)	(125,955)	Decreased NET ASSETS RESULTING FROM OPERATIONS
SUB TOTAL	(249,665)	(375,619)	(125,955)	

ACCOUNT DESCRIPTION	BUDGET 2014/2015 \$	REVISED BUDGET 2014/2015 \$	BUDGET VARIANCE \$	COMMENT
Surplus Brought Forward 2013/2014	131,199	194,313	63,114	Increased Actual Surplus now confirmed by Annual Audit
Transfer (to)/from Reserves	225,260	225,260	0	
Write Back Depreciation	16,740	16,740	0	
Leave Accruals	10,000	10,000	0	
(Profit) Loss write Back	(5,075)	(2,772)	2,304	Revised Profit/loss calculations
SUB TOTAL	378,124	443,541	65,417	
Vehicle Replacement				
Capital Income				
Administration				
Vehicle and Equipment Purchases	28,000	28,000	0	
Education				
Vehicle and Equipment Purchases	20,000	16,221	(3,779)	Adjust to actual trade in value of vehicle being replaced
Capital Expenditure				
Administration				
Vehicle and Equipment Purchases	(50,000)	(50,000)	0	
Education				
Vehicle Replacement	(35,000)	(31,994)	3,006	Adjust to actual cost of vehicle replacement
NET CAPITAL INCOME/EXPENDITURE	(37,000)	(37,773)	(773)	
VARIATION IN SURPLUS	91,459	30,149	(61,310)	Decreased surplus as a result of the above variations

(ABSOLUTE MAJORITY ACHIEVED)**CARRIED 6/0****3. ADVICE OF NEXT MEETING**

To be advised.

END OF AUDIT COMMITTEE MINUTES**CARRIED 12/0****16. REPORTS OF DELEGATES****16.1 Municipal Waste Advisory Council**

The next meeting of MWAC will be held Wednesday 22 April 2015.

17. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING

Nil

19. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20. ADVICE OF NEXT MEETING/MATTERS FOR NOTING

The next meeting will be held at the **City of Mandurah** on **Thursday 18 June 2015**.

20.1 Proposed Workshop

Prior to closure, the A/CEO reminded Councillors that there is a Workshop proposed for Thursday, 21 May 2015 to discuss the “way ahead” for Rivers Regional Council. The venue for the Workshop is still to be determined.

20.2 State Government's Better Bins Program
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The Deputy Chairman made mention of the recent launch of the State Government's Better Bins Program. The aim of the program is to introduce a '3rd Bin' for kerbside collection with a major increase in funding for Councils.

It was noted that all Local Governments in the Rivers Regional Council Region had voted against the introduction of the 3rd bin.

21. CLOSURE

There being no further business the meeting closed at 7.24pm.